

Board of Directors Meeting
Cascade Journalism Society
December
Student Union Building, S2111

1. Call to Order – Chairperson Motion: 1. Quintin 2. Lynn approves
2. Establish Quorum
3. Comments and Introductions - Chairperson
4. Approval of Agenda Motion: 1. Sam 2. Quintin approves

(Review agenda, make corrections, add items and then approve)

5. Review of Previous Annual Meeting Minutes
 - Read, amend, approve and file
 - Motion to Table and review at next meeting: by Sam; Quintin seconds.
- Vote: Unanimously for.
6. Reports:
 - 6a. President: Last EGM went well, we filled all positions needed.
 - 6b. Business Manager
 - i. Overview of Business
 1. Distribution: Currently printing 1000 copies each issue spread between campuses and locations indicated on Google map provided.
 2. Advertising: Approx. \$7000 per year is current advertising target. We are currently behind this goal, but ahead of where we were at this time last year.
 3. Positions: List of currently filled positions will be provided and kept updated going forward by the Managing Editor.

4. Insurance: See report for more details.

5. Budget: See report for more details.

Move to accept Business Manager report: Sam, vote for unanimous.

7. Editor-in-Chief's Report: - NASH 4-7th of Jan., keynote speaker list has been released and looks promising. Will hopefully be a very beneficial experience for those going and *The Cascade* in general. We are also nominated for JHM awards.

- Website development has been going forward, aiming for easy to navigate / visually pleasing aesthetics. Updates are almost complete, an about page will include additional necessary items to be in compliance with the Society's policies; will be reviewing.
- Looking to hopefully hire another production assistant and illustrator; contractor fees may see minor changes accordingly.
- Hoping to foster a community and have several people taking leadership roles to help teach aspiring writers and editors about *The Cascade* and hopefully garner more interest in working towards future employment roles.
- Long-term goals include updates to the layout of the paper as well.

Motion to accept: Sam, Sydney seconds, vote for unanimous.

Elect Executive Team

- Treasurer: Sam nominates Sunny, Quintin seconds; Sunny accepts nomination. Elected by acclamation.

- Secretary: Sam nominates Tevon, Tevon declines nomination. Motion by Sunny to table until potential candidate can be consulted, seconded by Sydney. Vote for unanimous.
- Vice-president: Sydney nominates Tevon, Sunny seconds. Tevon accepts, elected by acclamation.

8. Adjournment: Motion to adjourn by Sam, seconded by Quintin. All in favour.

Adjourned at 4:54 p.m.

****Times are estimated****