

# the CASCADE

**CJS Board Minutes**  
**Monday, June 27, 2022**  
**7:00 p.m.**  
via [Google Meets](#)

**WAITED UNTIL 7:16 pm. UNABLE TO MEET QUORUM. MEETING RESCHEDULED FOR NEXT MONDAY, JULY 4, 7 pm**

Meeting called to order 7:09 pm

Meeting chaired by Gurleen Kaler

Minutes recorded by Sydney Marchand

**In Attendance**

Tyler Olsen

Sydney Marchand

Elyssa English

Andrea Sadowski

Ansh Seth

Gurleen Kaler

Kat M.

Hannah Celinski

Jessica Gill

Public attendance:

(10 members; quorum is 5)

*[Recorder's Note: anything in quotations is a direct quote; anything out of quotation is a summation of that member's point.]*

- 1. Meeting called to order by at 7:09 p.m.**

## 2. Approval of Agenda

- *Motion to approve:* Hannah *Second:* Tyler

## 3. Approval of Minutes

- *Motion to approve:* Tyler *Second:* Hannah
- *Any objections?*

## 4. Regular Business

- Reports
  - 4a. Executive Editor Report (Andrea Sadowski):

Full Report Attached [HERE](#)

Main points:

- New temporary contracts
- Trained features editor
- Finished a succession report
- Collaborating with other departments
- Need more student reps for our board of directors – guide posted on our website, ad created for positions in the fall
- Offered all outgoing staff a bonus for writing succession reports
- Training manual DONE :)
- Reader survey for fall – passed on to Jeff

\*\*\*Notes from the board: Hannah wanted to celebrate and applaud Andrea for all of her hard work with the new positions and her visions for the paper long term.

Tyler agrees and suggests that we also think about including a more bi-issue or less regular column. Also in terms of engagement, creating more newsletters for student email accounts so they are directly informed.

*Motion to approve:* Hannah *Second:* Tyler

### 4b. Creative Director Report (Elyssa English):

- Wrapped up production, our production assistant did some amazing work on this last issue.
- The downside of this last, our production assistant hasn't been responding to any messages since our last issue

- Working on making some posters for sponsorships over the summer and positions in the fall
- Organizing files for digital backup

Motion to Approve: Hannah

Second: Kat

4c. Managing Editor Report (Sydney Marchand):

Attached link here:

<https://docs.google.com/document/d/1SumPmBsvUGYXtEZ3Qh2Fdqclka8WcQwLJfQRsFLBvOk/edit?usp=sharing>

*Motion to Approve:* Hannah

*Second:* Tyler

4d. Business Manager Report:

Andrea to present:

Main points:

- New distribution racks including more distribution at the Chilliwack campus
- Community Sponsorships
- Financial Report – Made it for the AGM for the incoming Business Manager
- Cascade Scholarship – Gonna invest over 3 years; give the money back to the students
- Invoice Inventory

Motion Approve: Kat Second: Hannah

*Motion to Approve: Second:*

**5. Special Business**

**Contracts:**

Motion to approve contracts:

Archivist contract: Kat Second: Hannah

Ad rep: Hannah Second: Tyler

Student engagement: Jessica Second Kat

Multimedia: Hannah Second Kat

Columnist - Tyler had some revision ideas for the columns – the section on interviews to be revised.

Maybe every other issue

Hannah Second: Tyler

Motion to approve Andrea's extended pay: Tyler:      Second: Hannah

**4. Adjournment**

meeting adjourned at 8:15 p.m. by Gurleen Kaler