

the **CASCADE**

CJS Board Minutes
Tuesday, October 12, 2021
4:00 p.m.
via Google Meet

Meeting called to order 4:19 p.m.

Meeting chaired by Jessica Gill, CJS Secretary

Minutes recorded by Chandy Dancey, Managing Editor

In Attendance

Jessica Derksen

Chandy Dancey

Tarini Sandhu

Andrea Sadowski

Jessica Gill

Tyler Olsen

Anth Seth

Hannah Celinski

(3 more students + Gurleen) = missing

[Recorder's Note: anything in quotations is a direct quote; anything out of quotation is a summation of that member's point.]

1. Jessica Gill calls the meeting to order.

2. Approval of Agenda

- *Motion to approve: Jessica Derksen, Tyler Olsen*

3. Approval of Minutes

- *Motion to approve: Jessica Derksen, Tyler Olsen*

4. Regular Business

- Reports

4a. Executive Editor Report (Andrea Sadowski):

Aim for stronger visual focus in the paper: looking to hire Photographers & Multimedia Editor to create video and explore other medias, we have a full arsenal of Illustrators. We want to take photos to cover events and a stock photo collection to use. Elyssa is currently acting as Production Manager, and we'd like to hire that as well.

Student engagement: we attended both the student expos, the Kickback, organizing coffee with the Cascade table as a regular occurrence.

The Zine: we want to return to this creative project. No submissions yet. Darien, features editor, is spearheading this. Elyssa (production manager) & illustrators & Darien + Niusha (production assistants)

Motion to approve: Tyler Olsen, Second: Hannab Celinski

4b. Creative Director Report:

There is no Creative Director report at this time. Elyssa is currently unwell and working remotely -- had an appointment today.

4c. Managing Editor Report (Chandy Dancey):

Lots of hiring: Andrea as EiC, Darien as Features editor, Gurtaj as Distributor, Danaye as Staff Writer #4, Niusha as production assistant, Danyka as Illustrator #3

Events/workshops: Attended both campus expos and Kickback. Hosted a team building event, libel workshop, and tax workshop for contributors & staff.

HR issues: Elyssa's health is fluctuating, has been working remotely. Alex, sports editor, has dropped a class. We're determining if he'll be able to continue working for us.

Banned contributor: wanted to speak to us about his ban 1.5 years ago from contributing to the paper. They are not in attendance.

Concerns about a contributor: A contributor with a prominent reputation and following online wants to write for us. We will have an in-camera meeting next month to discuss this matter.

Motion to Approve: Tyler Olsen Second: Hannah Celinski

4d. Business Manager Report (Tarini Sandhu):

Tarini used the forecast tool in FAST to give an entire year's forecast. More money will be spent on student engagement to return our excess funds to an acceptable level for non-profit. Printing, as expected, will be lower, but we plan to budget more into office equipment, merchandise, and workshops.

Motion to Approve: Hannah Celinski Second: Tyler Olsen

5. Special Business

5a. Contracts

Going bi-weekly, the Editorial board was requested to change contracts to reflect how they plan to make the newspaper higher quality despite printing less often. Quorum was lost during this presentation, so the meeting was adjourned.

Discussion: no motion needed.

4. Adjournment

Jessica Gill calls this meeting to adjournment at 5:19 pm.