

# the **CASCADE**

## **CJS Board Minutes**

**April 16, 2025**

**5:00 p.m.**

via [Google Meets](#)

Meeting called to order 5:03 p.m.

Meeting chaired by Marie-Ange

Minutes recorded by Catherine

### **In Attendance**

*Catherine, Kiara, Marie-Ange, Ashleigh, Kurt, Veronica, Kat, Gaby*

- 1. Marie-Ange calls the meeting to order.**
- 2. Approval of Agenda**
  - *Motion to approve: Kat, seconded by Kurt*
- 3. Approval of Minutes**
  - *Motion to approve:*
- 4. Regular Business**
  - Reports
    - 4a. Executive Editor Report:

Full report [here](#).

- Applications for EIC close on April 18
- Extra articles for 33.05, .06, .07
- 9 contribs over these three issues
- Editors have been rotating running pitch meetings
- Staff picnic in May

*Motion to approve: Kat*

*Second: Kurt*

4b. Creative Director Report:

Full report [here](#).

- Three members from creative team graduating, successfully filled all positions except illustrator
- Website working better thanks to Sean Horn (Sean is writing a report)
- Developing a digital archive
- Storage used by previous backups, looking to archive older files in the office
- Steadily uploading past articles
- Production has been running well
- New staff have been trained

*Motion to Approve: Kat*

*Second: Kurt*

4c. Managing Editor Report:

Full report [here](#).

- Cat was speaking and did not take notes :)

*Motion to Approve: Kat*

*Second: Kurt*

4d. Business Manager Report:

Full report [here](#).

- Spoke to current balance
- We are at the end of the fiscal year; updated the budget and will use it as an approximate budget for this coming year
- Came in over projected expenses but also more on revenue
- \$9,000 under budget from what was estimated; much less than projected \$32,000

- Gave donation of \$5,000 this year, as well as a grant for \$1,000, and hiring of the lawyers over the summer for bylaws (\$4-5,000)
- UFV increasing fees by up to 2.5%
- Booth at upcoming Abbotsford Canada Day event

*Motion to Approve: Kat*

*Second: Kurt*

## **5. Special Business**

### Mission Music Fest sponsorship opportunity

- Dates: July 25-27, 2025
  - Packages will be forwarded to the board
  - Different packages we could benefit from (\$1,000 - \$5,000+)
  - If we choose one with passes, we benefit from an article opportunity
  - Build community bonds
- Kiara: other opportunities with Jam in Jubilee. Do we want to be picky about who we sponsor? Did sponsor CIVL already; could also do Fraser Valley and Chilliwack Pride
  - Ashleigh would choose not to — money better elsewhere

### Summer Publishing Schedule

- Upcoming issue is April 30
- Then May 28, June 25, July 23, Aug 20

*Motion to Approve: Kurt*

*Second: Kat*

### Hiring Committee for EIC

- Chandy expressed interest in director position
- Rajneesh said he would as faculty rep
- If anyone feels strongly, they can vote in

*Motion to Approve: Kurt*

*Second: Ashleigh*

### Student Fee Increase

- 2014 referendum; inflation allows us to gain more from student fees proportional to inflation
  - 2.4-2.5% this year
  - Operating under budget; still prudent for us to accept increase
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- Kiara: may draw attention to the paper for increased fees; could cause referendum and losing funding
  - Marie-Ange: extra ten cents per student at current inflation rate; wouldn't likely make a fuss in relation to other fees they're paying. But is a considerable increase in our budget. Would be nice to be sustainable and hopefully pay contractors a little more
  - Ashleigh: follows along with other fees so in agreement with increasing fees

Decision: accept the increase in student fees.

*Motion to Approve: Ashleigh*

*Second: Kat*

### **4. Adjournment**

Motion to adjourn

*Motion to Approve: Ashleigh*

*Second: Kurt*

Marie-Ange calls this meeting to adjournment at 5:29 pm.